CLASS POLICIES & PROCEDURES
RESPECT & RESPONSIBILITY ARE KEYS TO SUCCESS!

CONTACT INFORMATION:
EMAIL: JHALL3@HOUSTONISD.ORG

WESTSIDE HIGH SCHOOL ENGLISH DEPARTMENT REQUIREMENTS:
FAILURE TO COMPLY WITH DEPARTMENTAL REQUIREMENTS RESULTS IN A ZERO ON THE ASSIGNMENT.

- **USE ONLY DARK BLUE OR BLACK INK** on all work; typed work is preferable and should be double spaced.
- **NO LATE WORK IS ACCEPTED**; assignments not turned in on the due date result in the student receiving a zero.
- **No excuses ~ no exceptions!**
- Write **ONLY on the front of the page and ONLY on every other line of the paper.**
- **PLAGIARISM OR CHEATING** in any capacity earns all offenders an automatic zero ~ **NO EXCEPTIONS!**

IT IS YOUR RESPONSIBILITY:
✓ **to come to class prepared;** bring appropriate books, paper, and pens; be ready to work when you enter the classroom.
✓ **to inquire and make up any work missed – including journal entries – when you have an excused absence;** missed work must be made up within three days of your return to school; assignments that were due the day of your absence must be turned in the day you return to school; failure to comply results in a ZERO for the missing assignments. Make-up work is not accepted for unexcused absences ~ no exceptions.
✓ **to keep up with syllabi/handouts/study guides;** if you lose your copy of materials, you need to borrow/copy handouts and/or worksheets from a classmate.
✓ **to check grammar, syntax, punctuation, and spelling** on all work turned in.
✓ **to write and sign the Honor Pledge** on all major assignments and examinations.

CLASSROOM POLICIES:
♦ **ABSOLUTELY NO FOOD, DRINK, OR GUM** is allowed inside the classroom.
♦ **DISRUPTION OF CLASS IS NOT TOLERATED** – detention and/or demerits are given for disruption or disrespectful behavior. A “P” or a “U” may be given on grade reports, and parents will be notified of inappropriate behavior.
♦ **ALL WRITING MUST BE LEGIBLE** to receive a grade.
♦ **FORMAT FOR ALL WORK SUBMITTED: FULL NAME, DATE, AND CLASS PERIOD** should be written legibly in the upper right hand corner on the first page of the assignment

DAILY PROCEDURES:
- **JOURNAL ENTRY:** Silent sustained writing – You will write at least one well-constructed paragraph during the first five minutes of each class period about the journal prompt on the board. **Your name and the date should be written in the top right corner of each page. Each entry should be on a separate page.**
- **DAILY ASSIGNMENTS:** When you are assigned reading and/or written work, **BE PREPARED** to discuss the assignment and to take a quiz about the material.

WEEKLY:
★ **VOCABULARY QUIZ:** The vocabulary list with specific instructions is distributed at the beginning of each six weeks; the quiz will be administered each week on Thursday.
★ **MAJOR TESTS/EXAMS:** Major tests shown on the syllabus will be administered on Mondays.

GRADING RUBRIC:

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<thead>
<tr>
<th></th>
<th>Points</th>
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<tbody>
<tr>
<td>Quizzes</td>
<td>250</td>
</tr>
<tr>
<td>Daily Work</td>
<td>100</td>
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<tr>
<td>Journal</td>
<td>250</td>
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<td>Major exams</td>
<td>650</td>
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<tr>
<td>6-week Project</td>
<td>250</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1500</strong></td>
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Talking or wandering eyes at any time during a quiz or an exam results in the offender’s work being taken up and given an automatic zero.

**ORAL PRESENTATIONS:** Go to the front of the room, and speak clearly and distinctly so that everyone can hear and understand what you have to say. All members of the class will **be respectful** and **listen attentively**; inappropriate behavior will result in a lower grade for the offender(s).
STUDENTS ARE GIVEN A COPY OF ALL RELEVANT MATERIALS TO READ AND ANNOTATE;
ANNOTATIONS ARE INCLUDED IN THE GRADING RUBRICS.
MATERIALS INCLUDE ALL ASSIGNMENTS FOR THE READING SELECTIONS.

Week 1  “The Scarlet Ibis” by James Hurst – BRING HANDOUTS TO CLASS EVERY DAY
Handout includes a copy of the story and all assignments.
SSR, Annotation, setting, tone, characterization, subject, diction, imagery, plot development

Week 2  “The Scarlet Ibis” – BRING HANDOUTS TO CLASS EVERY DAY
SSR/SSW, annotation, vocabulary, symbols, imagery, figurative language, theme, conflicts, related
poetry, compare/contrast writing

Week 3  “The Scarlet Ibis” – ALL ASSIGNMENTS DUE MONDAY, APRIL 29
Mock trial for “Brother”
Math/Science TAKS
Handouts: Culture Quilt study and project (to be completed entirely in class) with
oral presentations in class on Friday

Week 4  “The Most Dangerous Game” by Richard Connell – BRING HANDOUTS TO CLASS EVERY DAY
SSR/SSW
Annotation, characterization, Venn diagrams, conflicts, plot development, setting

Week 5  “The Most Dangerous Game” – BRING HANDOUTS TO CLASS EVERY DAY
SSR/SSW
Annotation, conflicts, vocabulary, foreshadowing, inferences, diction, creative writing, personal
experiences
Create an original board game based on “The Most Dangerous Game”; criteria will be distributed
in class; work will be done in class, but students can complete the work at home; game due Monday

Week 6  Monday: bring board games – oral presentations in class
Tuesday, May 20: ALL ASSIGNMENTS FOR “THE MOST DANGEROUS GAME” DUE
Final exam review